



University of California Irvine Certificate Programs

UNIVERSITY of CALIFORNIA · IRVINE

Coming è centro di iscrizione riconosciuto e qualificato per i corsi offerti da “UC Irvine”

International Certificate Programs

Welcome to the University of California, Irvine’s English & Certificates for Internationals department where achieving a higher education opens doors to new opportunities for both professional and personal growth. Whether you choose one of our accelerated certificate programs with a professional-level internship or one of our nearly 40 evening certificate programs, you will gain the academic distinction from one of the top public universities in the U.S. and the expertise necessary to rapidly advance your career. You will also have the opportunity to experience the diversity, economic vitality, and beauty of Southern California.



Requirements

- A university degree and/or substantial experience in an area related to the certificate you wish to pursue
- A minimum score of 71 on the iBT TOEFL, 530 on the PBT TOEFL, 710 on the TOEIC, 6.0 on the IELTS, or other evidence of advanced English language proficiency.
- Consent of the Admissions Committee
- Additional requirements for some certificate programs (Please inquire)

Professional programs/courses are subject to change at any time without notice. All certificate programs at UC Irvine Extension require professional-level English language proficiency in listening and note-taking, reading comprehension and vocabulary, written expression, and oral presentation.

International students who do not meet certificate program admissions requirements are invited to enrol first in one of our **English Language Program** offerings.

Internships

After three months of full-time study in one or more certificate programs, you may be eligible for up an Internship of three months Internships.

As an optional last course and for an additional fee, you have the opportunity to apply academic theory and gain practical experience in a variety of businesses and industries for up to three months. A research project provides additional training. Also included in the internship are the Resume Development and Interviewing Skills workshops.

Overview Internships are supervised professional positions which give you the opportunity to work in a real-world setting, take on workplace projects, earn academic credit, learn new skills and concepts, and make professional contacts. The internship program maintains a large database of companies in dynamic Southern California interested in hiring international students in a variety of business and technology sectors.

Internships are unpaid positions lasting from 3 to 5 months; most are in mid-sized firms in the growing high-tech business environment of Orange County, as well as in L.A. area.

After enrolling in the ACP of your choice, you will attend an intensive résumé-writing and interviewing workshop, and you will be guided by UC Irvine staff in locating an internship position that matches your career needs and interests. Interns perform a variety of professional- level tasks at their host companies for approximately 20-30 hours per week.

- Spring 2011 (Tuition:\$1,650)
- Effective Summer 2011 (Tuition: \$1,850)

Benefits

- Obtain valuable business experience
- Utilize opportunities for building business relationships and contacts
- Improve communication skills
- Implement new ideas and concepts in your home country
- Gain practical experience in dealing with business situations
- Develop new skills and competencies
- Explore and develop career options
- Receive guidance and support from dedicated internship staff
- Follow-up service to ensure your satisfaction with internship placement

Internships available in

- ACP Business Administration
- ACP Communications Systems Design Engineering
- ACP International Finance
- ACP International Business Operations and Management
- ACP International Hospitality & Tourism Management
- ACP Marketing
- ACP Microsoft.NET
- ACP Oracle Database Administration

Requirements

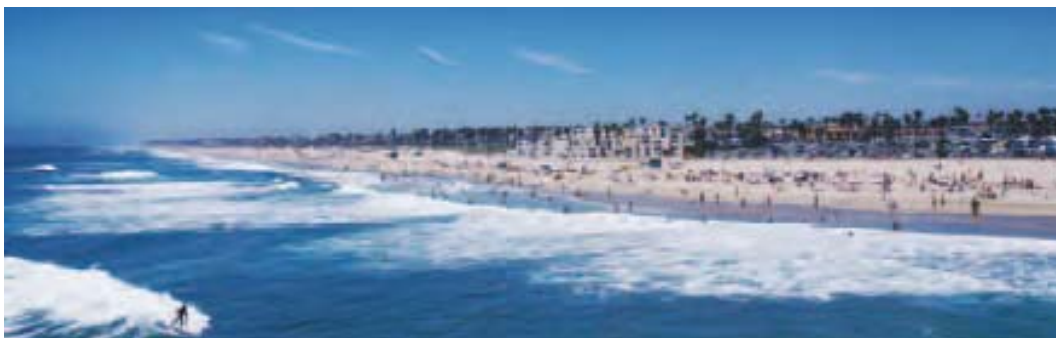
Students are eligible for the internship course after the successful completion of an ACP program, attendance at all required meetings and workshops, good academic standing.

Optional Practical Training (OPT)

After nine months of full-time study in one or more certificate programs, you may be eligible for up to a year of Optional Practical Training (OPT).

Benefits

- Enhance the value of your degree and update your knowledge and skills in your area of specialization in a short time. Gain practical work experience and apply academic theory in an internship related to your area of study. (Selected Accelerated Certificate Programs only).
- Attend a Professional Communication Seminar to gain a deeper understanding of your courses and to further develop your English communication skills for greater success in your profession.
- Receive academic advising.
- Participate in educational field trips to observe American professionals in the work environment.
- Develop a professional network of American and international colleagues.
- Enjoy recreational activities and events.
- Use UC Irvine's library, language and computer labs, and for an additional fee, the new state-of-the-art recreation center.



ACP Business Administration

Overview

Today's business environment practically changes overnight. The most successful companies are those companies whose employees have an understanding of finance and marketing, possess skills to build effective teams and understand how to manage effectively. It is the objective of UC Irvine Extension to provide a business administration program for individuals who have no formal educational background in business and will give selected personnel an understanding of the managerial functions, roles and skills necessary to be successful in the competitive world.

Schedule

• **Spring 2011**

Tuition: \$6,500

Internship: \$1,650

• **Effective Summer 2011**

Tuition: \$6,900

Internship: \$1,850

2011 2012 2013

Winter Jan 5-Mar 28 Jan 4-Mar 28 Jan 4-Mar 28

Spring Apr 1-Jun 21 Apr 4-Jun 26 Apr 4-Jun 26

+**Summer** Jun 28-Sept 15 Jul 3-Sept 25 Jul 3-Sept 24

Fall Sept 16-Dec 8 Sept 20-Dec 17 Sept 20-Dec 16

Benefits

- **Prepare** to enter an MBA program
- **Develop** managerial skills
- **Build** effective teams
- **Explore** business and leadership models
- **Obtain** a strong foundation in business functions and analysis
- **Gain** a competitive edge in the global job market through an internship in U.S. company

Who Should Attend

Newly appointed managers from sales, marketing, purchasing, finance, and human resources will benefit from the courses in this program. Participants will obtain a strong foundation in business functions, the tools for business analysis, and management functions.

Certificate Requirements

A certificate is awarded upon completion of the six required courses listed below in an accelerated format and the Professional Communication Seminar with a grade of "C" or better in each course.

ACP Communications Systems Design Engineering

Overview

The continued need for robust communications systems is universal with increased communications applications for data, voice, and video. Gain comprehensive knowledge on current and emerging technologies in the design and development of communications-based networks and systems. This program addresses advances in electronics, computing, networking, and wireless technologies.

Benefits

- **Gain** the knowledge required to design and develop new communication systems and devices that meet the expanding needs of the global marketplace
- **Develop** a "systems engineering" approach to communication engineering development process
- **Learn** how to describe, analyze, and design practical communications systems
- **Enhance** the performance of communications systems
- **Develop** a network of contacts that can help you define and obtain your career or educational goals
- **Sharpen** your communication and presentation skills in the Professional Communications Seminar
- **Gain** a competitive edge in the global job market through an internship in U.S. company

Who Should Attend

This program is designed for engineering and technical professionals, information systems professionals, and others who want to develop a comprehensive understanding of communications engineering principles and practices.

Minimum Requirements

Students should have a fundamental understanding of electrical and computer engineering, information systems, computer science, telecommunications, or related technologies.



ACP International Business Operations & Management

Overview

The continued growth in international trade and the growing opportunities for boosting sales, increasing market share and ROI, finding raw materials, and lowering costs in international markets have greatly impacted businesses and how they operate. To compete in the global marketplace, professionals must learn the strategies, policies, norms and technology necessary to conduct international business, develop an overseas customer base and ultimately manage the international business operations. To be successful, business professionals must understand and develop the knowledge and skills necessary to manage the starting, or expansion of international operations.

Schedule

• Spring 2011

Tuition: \$6,500

Internship: \$1,650

• Effective Summer 2011

Tuition: \$6,900

Internship: \$1,850

2011 2012 2013

Winter Jan 5-Mar 28 Jan 4-Mar 28 Jan 4-Mar 28

Spring Apr 1-Jun 21 Apr 4-Jun 26 Apr 4-Jun 26

Summer Jun 28-Sept 15 Jul 3-Sept 25 Jul 3-Sept 24

Fall Sept 16-Dec 8 Sept 20-Dec 17 Sept 20-Dec 16

Benefits

- **Develop** and present a comprehensive business plan focused on data obtained through financial requirements and consumer research
- **Develop** specific skills in the areas of international marketing, management, finance and business negotiations
- **Identify** the strategies, policies and norms necessary to conduct international business
- **Describe** specific business strategies for conducting business in designated international markets
- **Gain** a competitive edge in the global job market with an internship in a U.S. company

Who Should Attend

The Certificate Program in International Business Operations is designed for mid-level and senior professionals in small, medium and large organizations who are planning to manage the starting or expanding of their business globally.

ACP International Finance

Overview

Learn the foundations of international finance, and the history and structure of international financial markets. You will discover the basic forces behind international investment flows and gain an understanding of the financial management techniques used by multinational firms. Determine the functions of foreign exchange spot trading, forward and derivatives transactions, and learn alternative financing and payment methods.

Benefits

- **Prepare** for a career in corporate financial planning and analysis in a multinational company
- **Learn** to develop practical financial spreadsheet models
- **Understand** balance sheet and profit loss statements
- **Develop** tactics to improve financial management processes
- **Gain** a competitive edge in the global job market with an internship in a U.S. company

Schedule

• **Winter 2011**

Tuition: \$6,800

Internship: \$1,650

• **Effective Summer 2011**

Tuition: \$6,900

Internship: \$1,850

2011 2012 2013

Winter Jan 5-Mar 31 Jan 4-Mar 28 Jan 4-Mar 28

Spring

Summer Jun 28-Sept 15 Jul 3-Sept 25 Jul 3-Sept 24

Fall



ACP International Tourism & Hotel Management

Overview

Gain the most comprehensive, real-world training to seek top management positions in the hospitality and tourism industry. Whether you are new to the field or an experienced professional needing refreshed skills, our courses give you the knowledge and preparation needed to earn those coveted positions in high-end hotels, top restaurants, full-service resorts, luxury cruise lines, tourism offices, and other hospitality organizations. As Eco-tourism becomes a growing movement that encourages environmentally responsible travel around the world, this program will address the topics of sustainable tourism and the growth of "greening" in tourism.

Benefits

- **Examine** the current issues impacting global hospitality management
- **Use** proven marketing and branding techniques to capture and retain the hospitality- and tourism-focused client
- **Build** and adapt event management and project management skills necessary in the changing hospitality and tourism industries
- **Learn** how to develop an integrated service culture that supports employee retention
- **Learn** about the role of sustainability and greening in the current hospitality and tourism practices
- **Develop** accounting and budgeting systems that serve as tools in the hospitality and tourism industries
- **Gain** a competitive edge in the global job market through an internship in U.S. company

Who Should Attend

This program is designed both for people entering the field and for those who already work in the hospitality industry but wish to enhance their careers. Examples include:

- Business professionals seeking to enter the hospitality industry
- Hospitality workers who wish to gain management skills for upward mobility
- Developers in the timeshare, vacation ownership, and condominium/hotel industries
- Key personnel working for chambers of commerce, convention and visitors bureaus, tourism boards, and hotel/motel associations
- Other professionals involved in the development of infrastructure for the hospitality industry

Schedule

• **Winter 2011**

Tuition: \$6,500

Internship: \$1,650

• **Effective Summer 2011**

Tuition: \$6,900

Internship: \$1,850

2011 2012 2013

Winter Jan 5-Mar 28 Jan 4-Mar 28 Jan 4-Mar 28

Spring

Fall

Summer Jun 28-Sept 15 Jul 3-Sept 25 Jul 3-Sept 24

ACP Marketing

Overview

The internet, the digital economy, and the growth of an information-based society are dramatically changing business and the way products and services are marketed and sold. To be more successful in this “new marketing environment” businesspeople need to understand what is changing and the new tools and approaches now available. This certificate program focuses on building marketing knowledge and skills while incorporating the new tools. Specific areas of focus include market and marketing research, competitive monitoring, internal and external communications, marketing planning, and use of internet tools, techniques and software available to assist in implementing marketing strategies.

Schedule

- **Spring 2011**

Tuition: \$6,800

Internship: \$1,650

- **Effective Summer 2011**

Tuition: \$6,900

Internship: \$1,850

2011 2012 2013

Winter Jan 5 - Mar 31 Jan 4-Mar 28 Jan 4-Mar 28

Spring Apr 1-Jun 23 Apr 4-Jun 26 Apr 4-Jun 26

Summer Jun 28-Sept 15 Jul 3-Sept 25 Jul 3-Sept 24

Fall Sept 16-Dec 8 Sept 20-Dec 17 Sept 20-Dec 16

Benefits

- **Explore** new career opportunities or develop specific skills in marketing
- Interact with local and international marketing professionals
- **Enhance** your knowledge and skills in the various components of marketing, consumer research, presentation skills, creativity and strategic planning
- **Acquire** practical and theoretical knowledge from instructors who are working professionals and leaders in their field
- **Gain** a competitive edge in the global job market through an internship in a U.S. company



ACP Microsoft.NET

Benefits

- **Develop** software solutions for deployment on both Windows and Web environments
- **Utilize** the Microsoft .NET framework for software development technology that provides tools to build, test, and deploy reliable and secure software
- **Use** official Microsoft certified courseware
- **Learn** from Microsoft Certified Trainers (MCT)
- **Benefit** from a Microsoft IT Academy Program Member
- **Acquire** hands-on experience in the lab
- **Sharpen** your communication and presentation skills in the Professional Communications Seminar
- **Gain** a competitive edge in the global job market through an internship in a U.S. company

Schedule

Tuition: \$11,900

Internship: \$1,850

2011 2012 2013

Winter Jan 4-Mar 28 Jan 4-Mar 28

Spring

Summer Jun 28-Sept 15 Jul 3-Sept 25 Jul 3-Sept 24

Fall

ACP Oracle Database Administration

Benefits

- **Benefit** from the #1 provider in Oracle training in California
- **Utilize** Oracle certified course materials direct from Oracle
- **Acquire** hands-on practice in an Oracle-certified lab
- **Prepare** for the Oracle certification exams for database administration
- **Sharpen** your communication and presentation skills in the Professional Communications Seminar
- **Gain** a competitive edge

Schedule

Tuition: \$11,900

Internship: \$1,850

2011 2012 2013

Winter

Spring Apr 4 - Jun 26 Apr 4 - Jun 26

Summer

Fall Sept 16 - Dec 8 Sept 20 - Dec 17 Sept 20 - Dec 16

ACP Teaching English as a Foreign Language (TEFL)

Overview

TEFL Certificate Program thoughtfully combines both current trends in language teaching pedagogy with traditional best practices in the language teaching field. Whether your aim is to teach adults, children, or both, our program content carefully addresses these unique audiences. This is a daytime, full-time program.

Benefits

- **Further** your career as an English teacher
- **Learn** best practices of various current and traditional methodologies from distinguished teacher-trainers
- **Attend** local and/or regional professional CATESOL conferences to explore the most recent trends and developments
- **Network** with professionals in the TESL/TEFL field
- **Observe** teachers in American ESL classrooms, plan and conduct lessons at an American school
- **Practice** your teaching skills in a classroom setting
- **Develop** the skills you need to succeed in further post-graduate studies in TEFL and related fields

Schedule

• **Winter 2011**

Tuition: \$7,500

• **Effective Summer 2011**

Tuition: \$7,900

(A minimum score of 80 on the iBT TOEFL, 550 on the PBT TOEFL, 770 on the TOEIC, or 6.5 on the IELTS

is required for admission to this program.)

2011 2012 2013

Winter Jan 5-Jun 13 Jan 13-Jun 15 Jan 11-Jun 14

Spring

Summer Jun 17-Dec 6 Jun 29-Dec 14 Jul 5-Dec 13

Fall Sept 16-Feb 28 Oct 5-Mar 1 Oct 4-Feb 28

ACCOMMODATION

- Host Family
- University Apartments

Si prega contattare COMING per disponibilità e costi, grazie.

I PREZZI SOPRA RIPORTATI SONO QUELLI DI LISTINO DELLA SCUOLA E NON COMPREDONO: VOLI , TRASFERIMENTI, ASSICURAZIONE E SPESE BANCARIE.

LE COMPETENZE DI COMING SONO PARI A € 80,00.

TUTTO IL MATERIALE INFORMATIVO, DATE E COSTI SONO SOGGETTI A VARIAZIONE.